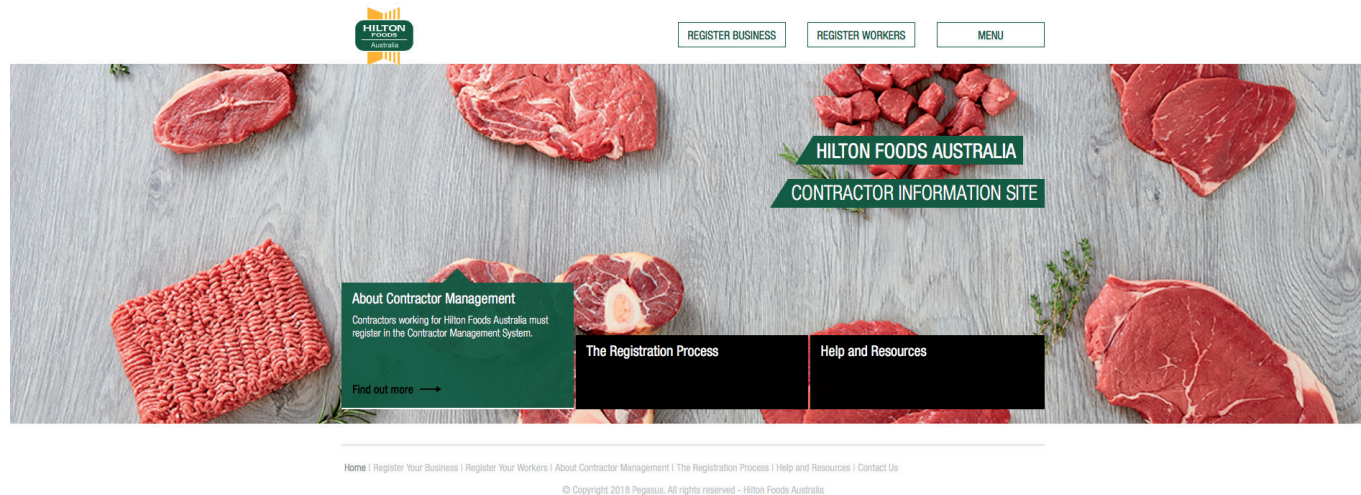




User Guide for Registering your Business

Please follow this step-by-step guide to register your business.



Step 1

Please go to <http://hiltonfoodscontractors.com.au/> and click on “Register” in the top menu bar.

REGISTERING YOUR BUSINESS

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[Back to Login](#)

Business Details Registration

Select the country that your business operates in.

▼

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Step 2

Once on the business details registration page, select the country that your business operates in from the drop down.

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Welcome to the Pegasus Portal

Login to manage roles and competency checks for your company's workers.

kdundas

LOGIN

[Register](#)
[Recover my password](#)

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Please note

Please note, if you land on the log in page instead of the business registration page select “Register.”

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Business Details Registration

Select the country that your business operates in:

Australia

Please enter the ABN of your business (without spaces) and click 'Search':

- If your business is listed in the results, click 'Register with this business'
- If your business is not listed in the results, click 'Add this business'

[Don't know your ABN? Find it here.](#)

Australian Business Number

72 307 134 774 [Search](#)

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Step 3

Enter your ABN and select "Search."

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Business Details Registration

Select the country that your business operates in:

Australia

Please enter the ABN of your business (without spaces) and click 'Search':

- If your business is listed in the results, click 'Register with this business'
- If your business is not listed in the results, click 'Add this business'

[Don't know your ABN? Find it here.](#)

Australian Business Number

72 307 134 774 [Search](#)

Registered Entity/Name: Marsden Pty Ltd
ABN: 72 307 134 774

Select Preferred Business Name

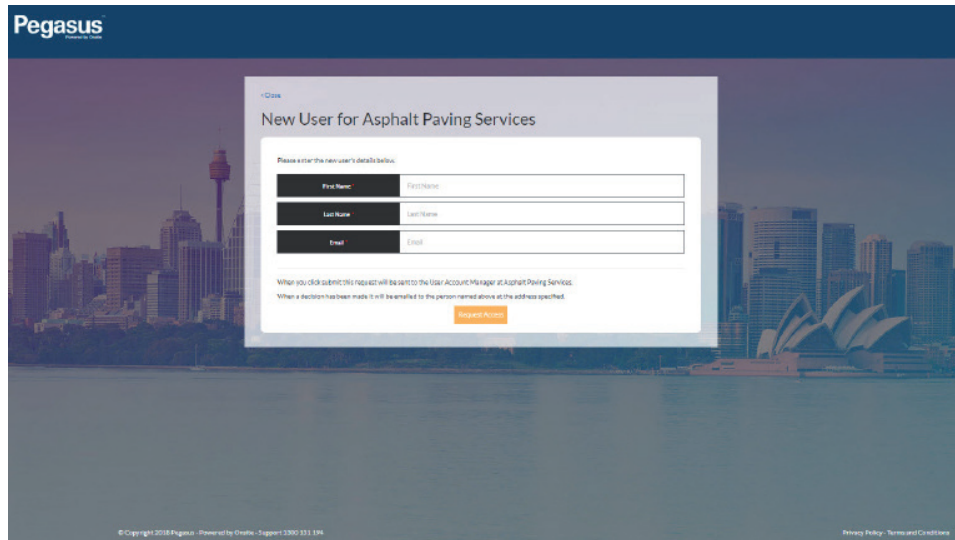
Marsden Pty Ltd [Request Access](#)

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Step 4

If your company has already registered, select "Request Access" and go to Step 5.

If your company is registering for the first time, select "Register" corresponding to your preferred business name and go to Step 6.



The screenshot shows a web form titled "New User for Asphalt Paving Services" on the Pegasus website. The form is set against a background image of the Sydney skyline with the Opera House. The form fields are as follows:

Please enter the new user's details below:	
First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>

Below the form, there is a note: "When you click submit this request will be sent to the User Account Manager at Asphalt Paving Services. When a decision has been made it will be emailed to the person named above at the address specified." At the bottom right of the form is an orange button labeled "Request Access".

At the bottom of the page, there is a copyright notice: "© Copyright 2018 Pegasus - Powered by Oracle - Support 1300 333 334" and a link to "Privacy Policy - Terms and Conditions".

Step 5

Enter your first name, last name and email address and select "Request Access".

Your business registration application has now been submitted for review. Once your application has been processed, you will receive an email with your login details. Return to the system and use these details to login.

REGISTERING YOUR BUSINESS

Pegasus
Power to the People

[Back](#)

Business Details Registration

Please complete the business details form below.

Business Details

Country	Australia
Business Number	12307124774
Registered Name	Holakore Pty Ltd

Contact Details

First Name	First Name
Last Name	Last Name
Email	Email

Physical Address

Address	Address
Town/City	Town/City
State/Province	
ZIP/Postcode	ZIP/Postcode

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Step 6

Enter all business details.

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Power to the People

Business Number	12307124774
Registered Name	Holakore Pty Ltd

Contact Details

First Name	First Name
Last Name	Last Name
Email	Email

Physical Address

Address	Address
Town/City	Town/City
State/Province	
ZIP/Postcode	ZIP/Postcode

☐ The business's postal address is different to its physical address.

Phone & Fax Details

Business Phone	Business Phone
Business Fax	Business Fax

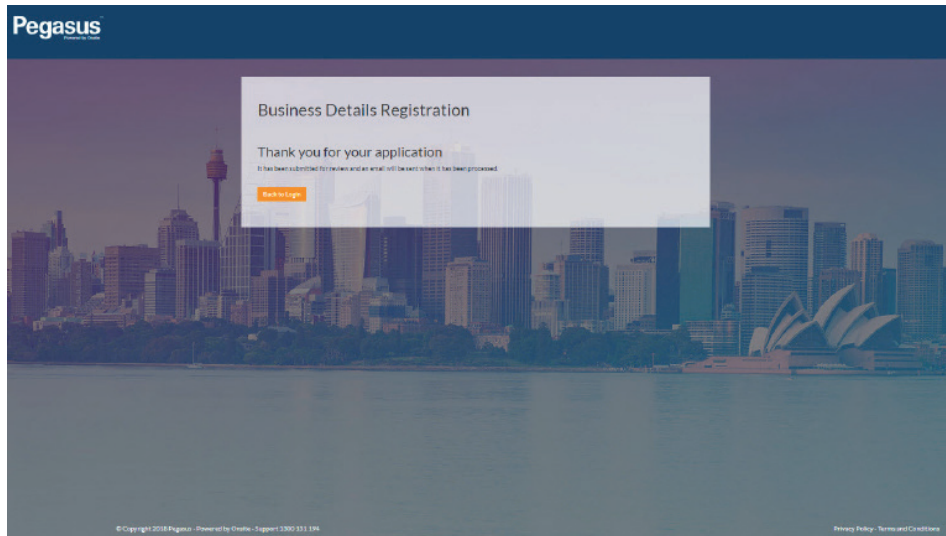
☐ I declare that I am the administrator of this company.
You must agree to the Terms & Conditions.

[Request Registration](#)

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Step 7

Once you have entered all of your business details and agreed to the declaration, select "Request Registration."



Step 8

Your business registration application has now been submitted for review.

Once your application has been processed, you will receive an email from onsitetrackeasy@pegasus.net.au with your login details. You may receive both a html and txt version of this email and can choose to opt-out of receiving future txt emails from onsite by clicking on the link at the bottom of the email subject.

Return to the system and use these details to login and enrol your workers by following the Worker Enrolment User Guide.



For questions or assistance please call 1300 291 561
or email hiltonfoodscontractors@pegasus.net.au